

POSITION DESCRIPTION

Title:	Youth Worker
Reports to:	Manager Youth Services
Classification:	SCHADS Award Youth Worker Level 3 Appointment to this position will be dependent on having a current Working With Children Check and a National Police Check and evidence of COVID 19 vaccination to the level required by the State and Federal Governments.
Employment Status:	Part time contract position ending on 20 December 2022 4 days per week (30.4 hours per week) - with potential circumstantial out-of-hours work
Primary Location:	Rangebank Primary School, Cranbourne for 3 days. 1 day at the head office in Footscray to undertake administration and other duties associated with the position.

ABOUT THE LES TWENTYMAN FOUNDATION

The Les Twentyman Foundation believes that every child and young person, regardless of economic circumstances, race or gender deserves an equal opportunity in life.

Working across Greater Melbourne, our dedicated team supports hundreds of kids aged between five and 25, who face multiple stresses holding them back from living a life that every child deserves, including poverty, mental health, unemployment, racism, addiction, domestic violence and crime.

Founded by legendary youth worker Les Twentyman OAM, we have a history of more than 30 years supporting at-risk youth. Our work focuses on keeping children and young people engaged with their education, families and connected to the community, building hope and ensuring they do not end up homeless, living in poverty or engaged with the youth justice system.

POSITION

This is a hands-on role within Rangebank Primary School as part of our Positive Futures program working with the School Principal and their well-being team, the students of the school, their parents and the community.

The Positive Futures program embeds Les Twentyman Foundation youth workers in four schools across Melbourne's southeast. The program keeps students engaged with their education and provides support for complex social and emotional needs or behavioural problems. It includes one-on-one counselling, group work and outreach activities. Demand for support has significantly increased over the COVID-19 period.

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The position holder will focus on working closely with the host school, whilst matching strategies and interventions to the developmental requirements of young people. Assertive outreach work may also be part of your work where it plays a role in helping young people to remain engaged with their education, family and community.

The position holder has responsibility for caseload as well as administrative aspects of case management. This is an exciting opportunity that involve working directly with children and young people and their families. On the service delivery side of the role, the position holder will implement strategies and counselling to keep children and young people connected with their education, their families and their community in ways that are developmentally appropriate and responsive to the needs of individual children and young people.

KEY RESPONSIBILITIES

Working as part of the Schools Team, the position holder will have the following responsibilities:

1. Undertake individual case management, group work, family work, collaboration, care planning and referrals to services such as primary health, housing, legal, justice, educational and recreational activities
2. Connect with and relate to young people from a diverse range of cultural backgrounds including Aboriginal and Torres Strait Islander, African, Pacifika and other CALD communities
3. Where necessary undertake assertive outreach with identified clients
4. Advocate on behalf of young people and build collaborative relationships with key stakeholders to enhance service co-ordination
5. Ensure client files and reporting is up to date, accurate and meets both organisational and legislative requirements and timeframes
6. Collaborate on the planning, development and delivery of the program including continuous improvement
7. Support the development of the program in collaboration with the Les Twentyman Foundation management team
8. Undertake other duties/activities as directed by the Les Twentyman Foundation Chief Executive Officer and/or Manager Youth Services

KEY SELECTION CRITERIA

- Relevant qualifications in Youth Work and/or Social Work.
- Demonstrated experience working with primary school aged children and young people, schools and recreation services will be highly regarded
- Demonstrated ability to advocate on behalf of children and young people, in particular with stakeholders within the education sector
- Ability to undertake a high standard of documentation, reporting, compliance and policy management, and adherence to organisational policies and procedures

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- Experience with electronic client management systems would be highly regarded
- Knowledge and understanding of adolescent development and ability to practice a range of interventions including assessment, case work, care planning, group work, advocacy, crisis intervention and outreach service delivery
- Strong engagement and communication skills with children and young people from a range of backgrounds and age groups
- Demonstrated capacity to work effectively both independently and within a multidisciplinary team setting
- Current Driving Licence and car.

Employment will also be subject to: current First Aid certificate, Victorian Driver's License, "National Police Record Check" and "Working with Children" check and evidence of COVID 19 vaccination to the level required by the State and Federal Governments.