

POSITION DESCRIPTION

Title:	Sports Development Coordinator
Reports to:	Manager – Western Region
Classification:	SCHADS Award Youth Worker Level 3
Employment Status:	6-month contract (funded by Working For Victoria) 38 hours per week including Saturdays (penalty rates apply)
Primary Location:	Based in Footscray with work across Greater Melbourne Access to a pool car for work purposes

ABOUT THE LES TWENTYMAN FOUNDATION

The Les Twentyman Foundation believes that every child and young person, regardless of economic circumstances, race or gender deserves an equal opportunity in life.

Working across Greater Melbourne, our dedicated team supports hundreds of kids aged between five and 25, who face multiple stresses holding them back from living a life that every child deserves, including poverty, mental health, unemployment, racism, addiction, domestic violence and crime.

Founded by legendary youth worker Les Twentyman OAM, we have a history of more than 30 years supporting at-risk youth. Our work focuses on keeping children and young people engaged with their education, families and connected to the community, building hope and ensuring they do not end up homeless, living in poverty or engaged with the youth justice system.

POSITION

The Les Twentyman Foundation uses **sport** as an engagement tool to reach at-risk youth. Participation in organised sport and physical activity contributes to health and wellbeing. Regular participation in physical activity has positive physical, emotional, social and mental health benefits. Our 96ers Basketball Club was established in 1996 and is one of the most inclusive sporting programs in Victoria. Due to the pandemic, our basketball program was put on hold and we know that many children and young people have been missing out on their community sport.

The **Sports Coordinator** role provides an innovative solution to keeping young people connected to sporting activities, especially post the COVID-19 lock-down in Melbourne. This dedicated role will support parents and carers to register their children (with a focus on girls and young people from CALD backgrounds) to participate in community sport activities and access financial support where needed.

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KEY RESPONSIBILITIES

Working as part of the Schools Team, the Youth Worker will have the following responsibilities:

1. Develop and implement a Sports Development Strategy with a focus on increasing physical activity among girls and young women
2. Develop a strong knowledge of and relationships with sport and recreation activities within the community including local councils and community sport
3. Link young people to sports and recreation activities that are aligned with their interests and needs
4. Promote positive messages and events that celebrate the achievements and diversity of women in sport
5. Provide advice to local sporting and recreational organisations to encourage and incorporate cultural activities, diversity and flexibility
6. Facilitate links to programs that help to cover the cost of participating in sport
7. Support the 96ers basketball club to re-engage young people in basketball
8. Collaborate on the planning, development and delivery of the program including continuous improvement and outcomes evaluation
9. Ensure client files, data and reporting are up to date, accurate and meets both organisational and legislative requirements and timeframes
10. Engage with the broader team to identify client sport and recreation needs and ensure they are being met.

KEY SELECTION CRITERIA

- Relevant qualifications in Youth Work, Social Work, or Sport and Recreation will be highly regarded
- Volunteering or experience working in community sport will be highly regarded (eg coaching, work experience)
- Ability to work collaboratively with stakeholders particularly young people, schools, councils, community sport and recreation services
- Ability to undertake a high standard of documentation, reporting, compliance and policy management, legislation monitoring and organisational procedures
- Ability to work on weekends (mainly Saturdays)
- Strong engagement and communication skills with young people from a range of backgrounds and age groups

Employment will also be subject to: current First Aid certificate, Victorian Driver's License, "National Police Record Check" and "Working with Children" check.